



FLTA Initial Report

See Foreign.FulbrightOnline.org > In Program Requirements for a detailed description of your teaching and coursework requirements. Two important notes:

- Per J-1 visa regulations, you may engage in teaching assistant duties for a *maximum* of 20 hours per week. Violating visa regulations around working hours will put your J-1 visa status and FLTA Program at risk.
- You only need to complete one American Studies (AS) course *per year*. If you do not complete an AS course this term, leave the AS box blank. You must then, however, take an AS course during a future term.

Submit this completed and signed (in pen) form through the IIE Portal (connect.iie.org) using the Document Category "Initial Report Form" **no later than 10 days after the start of the Fall term.**

FLTA and Host Institution Information		
FLTA Name _____	Grantee ID _____	Date _____
Host Institution _____		Semester or Quarter _____

Fall 2019 Coursework		Which course fulfills the American Studies requirement and why?
Course Name	Credit or Audit	
_____	_____	
_____	_____	
_____	_____	

Estimated Teaching Assistant Hours (Subject to Change)		
Preparation ____	Tutoring ____	Assistant Teaching ____
Independent Teaching ____	Language Lab ____	Guest Lecture ____
Leading Conversation ____	Language Club/ Table/ House ____	Office Hours ____
Materials Development ____	Grading ____	Total ____ (cannot exceed 20)

FLTA Supervisor and FLTA Endorsement	
I certify that the above information regarding coursework is correct and that this FLTA's performance has been satisfactory in all respects. I certify that the above estimates regarding teaching assistant hours are accurate to the best of my knowledge with the understanding that they are subject to change based on the needs of the department. If the hours or scope of work change significantly, please inform the FLTA's IIE advisor.	
FLTA Supervisor Name _____	FLTA Name _____
FLTA Supervisor Signature _____	FLTA Signature _____